



## **Tennessee State Board of Accountancy**

Department of Commerce and Insurance

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### **MINUTES**

#### **TENNESSEE STATE BOARD OF ACCOUNTANCY TELEPHONIC MEETING**

December 6, 2007

The meeting of the Tennessee State Board of Accountancy convened via telephonic conference in the Davy Crockett Tower, Nashville, Tennessee on December 6, 2007 at 9:00 am.

Members present via telephone were Lisa Stickel, Teresa Jeter-McAvoy, William Blaufuss Jr., Stanley Sawyer, Al Creswell, William Underwood, Douglas Warren and Chairman, Kenneth Cozart.

Present at the physical location of the Davy Crockett Tower was Interim Executive Director; Mark Crocker Attorney; Wayne Pugh, Sara Luna, Dan Syriac, and Gail York.

Mark Crocker welcomed everyone online and at the physical sight and called roll.

Attorney Pugh asked if there was quorum for the teleconference. He stated that in order to have the teleconference it must be established. The teleconference was deemed necessary because the next Board Meeting would not be until January 18, 2007 and timely action was needed to determine what procedures to follow to fill the Executive Direction position.

Attorney Pugh requested that Mr. Crocker call roll again and determine if anyone else was present with a board member. All members responded that on one else was present.

Chair Cozart informed everyone that there should be 9 or 10 resumes and asked if everyone had copies. Ms. Luna, representing the Assistant Commissioner's office, said she only had 9 resumes. Mr. Underwood agreed to send her the additional resume.

Chairman Cozart asked how the Board would like to proceed with this. Mr. Warren asked if all resumes needed to be reviewed or if it could be cut down. Cozart said they were all good resumes. Mr. Blaufuss wanted to know if any resumes had been eliminated. Mr. Underwood stated some were not qualified.

Chairman Cozart asked how they wish to proceed. Mr. Sawyer stated the Executive Committee should review all resumes and cut it down to the top five (5). Mr. Blaufuss said that would be fine as long as other Board members would be allowed to sit in on this. Mr. Underwood said two of the resumes were from a Search Firm and asked are we were prepared to pay the Search Firm. Chairman Cozart said search firm was not in the budget and Mr. Sawyer said that an amendment would have to be made to the budget if we went through the search firm. Sara said they must have got the information from Career Builders. Mr. Sawyer commented should we cut the two (2) resumes from the Search Firm and the comment was made they were not strong resumes. Teresa Jeter-McAvoy moved this and Underwood agreed.

Attorney Pugh said an RFP would be needed if a search firm is hired. Comments were made that when Linda was hired the Executive Committee Meeting made the decision and when Darrell was hired resumes were narrowed down to three (3) and he was picked by the Board. Attorney Pugh asked how the Board wishes to proceed. Mark asked do we exclude the two (2) resumes from the search firm. Teresa Jeter-McAvoy withdrew the motion to exclude the two (2) resumes and Underwood 2<sup>nd</sup> the motion.

Cozart asked how we want to proceed. Mr. Blaufuss made the comment that a resume can not tell whether a person could smile and walk at the same time and felt no resumes should be excluded. Mr. Cozart said he sees a problem because some people have applied and some have been recommended and if a decision was not made it could drag on for a year.

Mr. Underwood asked if the person that had submitted the resume was in a certain area could a couple of the Board Members meet that person and interview them. Attorney Pugh said no, Mr. Underwood asked would it be breaking the Sunshine Law and Pugh informed him that is correct.

Mr. Warren said he felt interviews should be conducted before the next Board Meeting. Mr. Blaufuss asked if Mr. McDonald had been excluded and was informed he did not have an active CPA license and this was one of the qualifications. Mr. Blaufuss stated he was aware of this but Mr. McDonald had planned to get an active CPA license.

Much discussion was heard and the decision was made that Sara Luna would set up interviews for the Executive Committee to start interviewing the ten (10) resumes that have been submitted. The interviews will be conducted at the Davy Crockett Tower, Nashville, Tennessee on January 7<sup>th</sup> and 8<sup>th</sup> and would begin at 10:00 AM on the 7<sup>th</sup>. Each person would be set up for a forty five (45) minute interview leaving fifteen minutes until the next interview. Attorney Pugh asked for this to be confirmed. Teresa Jeter-McAvoy made the motion and Mr. Underwood 2<sup>nd</sup> the motion. He asked for a roll call and if all agreed, all did. Chairman Cozart asked if there was anything else and adjourned the meeting.

Approved by: \_\_\_\_\_

CHAIRMAN

SECRETARY